

# Activity Risk Assessment

<b>Name of activity, event, and location</b>	Rolling Rock Hertfordshire Scout Activity Centres	<b>Date of risk assessment</b>	October 2024	<b>Name of person doing this risk assessment</b>	Katy Pearce EM HCSC Reviewed by: Doug Stack ACM HCSC
		<b>Date of next review</b>	October 2025		

Hazard- what could go wrong?	Who is at risk?	Assessment of risk	Control measures in place	Remaining risk using control measures
Injury from snagging	Participants	Medium	<ul style="list-style-type: none"> <li>Any loose items of clothing must be removed prior.</li> </ul>	Low
Injury from entrapment	Participants	Medium	<ul style="list-style-type: none"> <li>Prior to session sensors must be checked to ensure they are working.</li> <li>Routine visual inspections will be completed and signed off at the start of the day and before each session by the activities team.</li> </ul>	Low
Injury caused by failure to maintain/manage electrical cables	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Inspect and secure/cover as required.</li> </ul>	Low
General injury from falling off the wall	Participants	Medium	<ul style="list-style-type: none"> <li>Ensure mats are in place to help cushion the fall.</li> </ul>	Low
Ankle injury when walling or stepping down	Participants	Medium	<ul style="list-style-type: none"> <li>Matts are in place to help cushion the fall.</li> <li>Participants must be encouraged to climb down rather than jump off.</li> </ul>	Low
Uncontrolled groups of young people	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Keep all young people involved sitting down while not participating.</li> <li>Groups must be accompanied by a supervising adult.</li> <li>Group leader is responsible for managing the groups behaviour as stated in the booking terms and conditions.</li> </ul>	Low

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Self-led sessions/ equipment	Participants, Leaders	Medium	<ul style="list-style-type: none"> <li>Group leader is responsible to ensure that those running the activity Self-led must have completed and signed a Self-Led Activity Registration Form for the activity.</li> <li>Supervising adult must be shown the activity area/activity equipment by centre staff before commencing the activity or been provided an alternative method.</li> <li>An additional competent adult should be present to supervise individuals that are not engaged on the activity.</li> </ul>	Low
Clients with additional abilities/pre-existing health issues	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Group leader must provide information about significant medical requirements and additional needs during the booking process. Instructors should discuss any needs with group leaders before the session is started.</li> <li>Lead instructors/management should review information and make any specific adaptations, determined with an individual risk assessment.</li> <li>Group leader is responsible for having access to essential medication i.e. inhalers.</li> <li>Participants with a history of injuries should be warned about the physical nature of taking part in this activity and have read the activity information before starting.</li> </ul>	Low
Novice participants	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Ratio of 1 supervising adult plus 1 competent adult per 15 participants.</li> <li>Safety briefing given at start of session to identify specific hazards and safety rules to follow and reinforced throughout.</li> </ul>	Low
Failure of equipment	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>ADIPs forms must be completed daily when in use.</li> <li>Monthly equipment checks are carried out.</li> <li>Routine visual inspections completed and signed off at the start of the day and before each session by the activities team.</li> <li>If the activity equipment has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low
Poorly maintained activity area	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"> <li>Monthly activity area checks are carried out.</li> <li>Routine visual inspections completed and signed for at the start of the day and before each session by the activities team.</li> <li>If the activity area has a defect during use, the activity must be stopped immediately until repairs are completed, safety checks carried out and verified so activity can recommence. This must be recorded appropriately.</li> </ul>	Low

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General Injury	Participants, Leaders, Instructors	Medium	<ul style="list-style-type: none"><li>• Groups are responsible for their own first aid. Groups must have someone adequately trained and have a suitable first aid kit.</li><li>• Additional first aid kit and defibrillator are available at reception/activity and key staff on duty to offer further support if required.</li></ul>	Low